

ACADEMIC INTEGRITY

PURPOSE AND/OR RATIONALE

Camosun College (known as “Camosun” or “the College”) is committed to building the academic competency of all students, and seeks to empower students to become agents of their own learning and promote academic belonging for everyone. The Academic Integrity policy outlines Camosun College’s academic expectations for all students and articulates the College’s values and principles with respect to upholding the highest standards of academic integrity.

POLICY APPLICATION, SCOPE, AND/OR LIMITS

This policy applies to all students enrolled in a College course or program, on or off campus, as well as prospective students, while they are engaged in College-related activities. The Academic Integrity Policy also applies to students engaged in any organized academic, College-related activity, and/or [Work Integrated Learning](#) opportunity. This includes, but is not limited to work-terms, work shadowing, field schools, field trips, field placements, practicums, community placements, College-based and external clinical placements, off-site course deliveries, service learning projects, and study abroad opportunities.

This policy also applies to students who have withdrawn or graduated from the College where an allegation of academic misconduct occurred during their registration, admission, and/or enrolment at the College.

Academic integrity is the responsibility of the entire College community. As such, this policy also applies to all employees of Camosun College

7. Designate: Refers to the individual who has been delegated authority to act on behalf of an academic or administrative

subject to appropriate educational, rehabilitative, and/or punitive outcomes set out by the College.

17. Ombudsperson: an impartial, independent office within the College which provides a safe, confidential place for students to discuss concerns, complaints and disputes, and to consider options. The Ombudsperson is an advocate for fairness and equity, rather than an advocate for a particular person or outcome.
18. Procedural Fairness: Procedural fairness is concerned with the procedures used in an investigation rather than the outcome of an investigation. Absence of bias is a core component of procedural fairness. The right to a fair process includes being made aware of and given an opportunity to respond to, correct, or contradict any information available, in person and/or in writing. Additionally, procedural fairness affords a person a right to appeal and to have an advisor or [support person](#) of their choice at any stage of the investigation process, if desired.
19. Student: For the purposes of the Academic Integrity Policy, a student is anyone who, at the time of the alleged violation of this policy, was either:
 1. Admitted to a degree, diploma, and/or certificate program;
 2. Registered in a credit or non-credit course and/or program offered by the College;
 3. In process of obtaining admission, readmission, or registration in a course, degree, diploma, or certificate program if it is alleged that a person breached Academic Integrity to obtain admission, readmission, or registration.

PRINCIPLES

1. Camosun College adheres to the six tenets of academic integrity: honesty, trust, fairness, respect, responsibility, and courage ([International Centre for Academic Integrity, 2014](#)).
2. Camosun recognizes the multiple and nuanced understandings of academic integrity that are prevalent across cultures. Camosun College students are strongly encouraged to inform themselves of the standards of academic integrity articulated in this policy, and the College is committed to providing supports and services to assist students in understanding the principles set out in this policy.
3. The College recognizes that students are responsible for their educational journeys. The College is committed to supporting all students to achieve their academic goals. Students are entitled to seek out available and appropriate student services, assistance, and support as they go through the processes outlined under the Academic Integrity policy. During meetings with instructors, Chairs, and/or Program Leaders, students are entitled to bring an appropriate [support person](#) to the conversation.
4. Instructors may seek assistance from their Schools with the investigation and appeal processes outlined in this policy.

own exam, completing the exam without disruption or delay, and complying with the instruction of the College official(s) administering the examination.

