



Liaises with ICC / Education Council to set priorities for issues arising from curriculum review;

Presents briefings, policies and procedures to Education Council for decision/approval;

Develops new Education Council member orientation and training pertaining to policy and standards.

To chair meetings as the representative of Education Council.

Regularly reports to Education Council on the work of the Committee and any arising issues or concerns.

Committee members will typically be Education Council members supplemented by members of the college community as deemed appropriate by Education Council.

The Committee will normally meet monthly September through June. Additional meetings will be scheduled as required.

Briefing documents and draft policy will be presented to Education Council for their discussion and decision.

Staff Coordination support will be provided by the Office of the VP Education and other college departments as required.